# 10. Introduction Email to Client

From: jaypgopani05@gmail.com

To: client.services@smartbiz.com

Subject: Introduction from Your New Account Manager

Dear Client Services Team,  
  
I hope this email finds you well. My name is Jay Gopani, and I have recently been appointed as your new point of contact for all ongoing projects at 4S Solutions Pvt. Ltd.  
  
I look forward to working with your team and ensuring a smooth and productive partnership.

Thanks and Regards,  
Jay Gopani  
Senior Associate Manager  
4S Solutions Pvt. Ltd.  
London, ON  
N5Y3B4